

PROJECT INFORMATION SHEET

PROJECT DURATION:

- 01 April 2021 – 31 December 2022

PROJECT GOAL:

- develop of the curriculum for the qualification as "housing manager" and "caretaker", unlocking its potential for young people in the future. First of all, the project plans to reach youth from internally displaced persons (IDPs) and other socially disadvantaged groups

PROJECT OBJECTIVES:

- develop and conduct a residential real-estate management training course for "housing manager" and "caretaker" to improve career prospects for young people (including internally displaced persons)
- acquisition/ improvement of management, communication, technical skills in the field of residential real-estate management
- acquaint participant with experiences in housing management in Germany

TARGET GROUPS:

- young people (including IDPs) in Ukraine who want to gain knowledge and practical skills in the field of housing management and get job perspectives in the residential sector
- young professionals who want to improve their skills

PROJECT STRUCTURE:

Work package 1 Development of a vocational training curriculum	Work package 2 Participants mobilization	Work package 3 Trainings / seminars, study trip to Germany
Development of curriculum for "housing manager" and "caretaker" (07-09'2021) Educational materials development and preparation (07-12'2021)	Kick-Off meeting (06'2021) Participants mobilization (06-08'2019) Final meeting (11'2022)	➤ Training for "residential real-estate manager" and "caretaker" (07-11'2021): I. Seminar (national) – educational activities: 2 workshops of three days in each region II. Webinar (international) - 1 activity for 3 days Educational topics – see below educational modules At all 72 academic hours ➤ Educational trip to Germany for the 10 best participants from Ukraine (03-04'2022) At all 32 academic hours

EDUCATIONAL MODULES:

Module 1 Housing management	Module 2 Communication	Module 3 Security of residence, energy efficiency of buildings	Module 4 Caretaker
<ul style="list-style-type: none"> - Basic information (main legislative aspects in the field of housing management; ownership in multi-family building, forms of management) - Election of manager of the multi-family building, contract with the manager - Tasks, permissions and responsibilities of the manager and homeowners of multi-family building in homeowner's associations HOA - Preparation of a business plan and cost estimates 	<ul style="list-style-type: none"> - Basics of communication - Awareness of the other person's needs - Openness and the ability to say "no" - Conflict resolution, crisis communication and complaint handlings - Organising and conducting a homeowners' meeting in Ukraine and Germany - from planning to decision-making 	<ul style="list-style-type: none"> - Building structures - Engineering (heating, ventilation, electrics, etc.) - Ensuring the safety of living in the home - Repairs, modernization - Energy-efficient refurbishment of multi-family buildings 	<ul style="list-style-type: none"> - Introduction: history of the 'caretaker' in Germany, activities of the caretaker - Skills and tasks - The competences of the caretaker: <ul style="list-style-type: none"> - on residential safety - technical inspection of the building - identification of construction and technical damage - communication with tenants

The 10 best participants in the trainings successfully passing the exam will be selected for a trip to Germany and participate in an intense one-week training.

The seminar will be held at the campus of the European educational centre for the housing and real estate industry (EBZ) (EBZ) in Bochum, where participants will be able to deepen their knowledge www.e-b-z.de



Federal Foreign Office